



Clerk to the Council:

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13th October 2022

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at **7:00pm**, 20th October 2022. The meeting will be held at **Finham Primary School, Green Lane, Finham**. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton CILCA PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Chairman's Update**
Recommendation: Receive an update from Councillor Paul Davies
- 4. Minutes of previous meetings:**
Recommendation: To receive the minutes of the Parish Council Meetings held on 21st July 2022
- 5. Matters Arising not listed on the agenda**
- 6. To receive updates from Coventry City Councillors**
- 7. Planning**
To Consider Planning Applications received since the last meeting
- 8. Correspondence**
Recommendation: receive an update
- 9. Coventry One Plan**
Recommendation: discussion
- 10. Feedback from Coventry Parish Councils' Meeting 29th September**
Recommendation: discussion
- 11. WDC Masterplan**
Recommendation: to receive an update from attendees

12. Outstanding Issues

Recommendation: Discussion

- 12.1 Traffic Calming/Petition Brentwood Avenue/Hadleigh Road
- 12.2 Litter bin
- 12.3 Follow up Meeting with WDC

13. Finance

- 13.1 to approve payments

2022-23

Date	Ref	Payee	Details	Amount
08.07.22	E35	J Chatterton	Reimbursement	£50.00
08.07.22	E36	Finham PTA	Jubilee gifts	£500.00
14.07.22	E37	J Chatterton	Clerk Salary July	DPA
14.07.22	E38	HMRC	Tax & NI Clerk	£20.43
14.07.22	E39	WALC	Invoice 22321 JC	£30.00
14.07.22	E40	SPS Payroll	Invoice 9824 June	£18.00
14.07.22	E41	J Chatterton	Expenses July	£43.93
20.07.22	E42	NEST	Pension	DPA
08.08.22	E43	Newpath	July Meeting	£60.00
08.08.22	E44	SPS	Invoice 9936 July	£18.00
08.08.22	E45	WALC	Invoice 22347 JC	£36.00
08.08.22	E46	WALC	Invoice 22346 JC	£36.00
08.08.22	E47	J Chatterton	Expenses August	£41.80
10.08.22	E48	WALC	Invoice 22354 PD	£36.00
10.08.22	E49	WALC	Invoice 22353 PD	£36.00
10.08.22	E50	WALC	Invoice 22357 AF	£36.00
12.08.22	E51	J Chatterton	Salary August	DPA
22.08.22	E52	HMRC	Tax & NI Clerk	£41.52
22.08.22	E53	WALC	Training Inv 22363 AB	£36.00
22.08.22	E54	WALC	GDPR Part 1 Inv 22385	£36.00
22.08.22	E55	WALC	GDPR Part 2 Inv 22386	£36.00
22.08.22	E56	WALC	GDPR Part 3 Inv 22387	£36.00
22.08.22	E57	NEST	Clerk Pension	DPA
06.09.22	E58	WALC	KT training	£36.00
06.09.22	E59	PKF Littlejohn	External Auditor	£240.00
06.09.22	E60	SPS Payroll	Invoice 10021	£18.00
06.09.22	E61	Comm Lettings	Meeting venue	£260.00
06.09.22	E62	J Chatterton	Stamps	£22.80
14.09.22	E63	J Chatterton	Salary September	DPA
14.09.22	E64	HMRC	Tax & NI Clerk	£63.12
14.09.22	E65	J Chatterton	Expenses Sept	£52.60
22.09.22	E66	WALC	Training INV 22457	£36.00
28.09.22	E67	WALC	Training Inv 22169	£30.00
28.09.22	E68	NEST	Pension September	DPA

13.2 Bank Reconciliation 30th September 2022

Recommendation: Receive and approve

13.3 Quarterly Report 30th September 2022

Recommendation: Receive and approve

14. Grant Applications

Recommendation: discussion

14.1 Repair Shop

14.2 Events at Finham Library

15. Governance

Recommendation: Discuss and approve updated policies for Audit Process

1. Asset Register 2022 23
2. Internal Financial Control October 2022 (*NO CHANGES*)
3. Donations and Grants Policy October 2022 (*NO CHANGES*)
4. FPC Risk Assessment October 2022 (*NO CHANGES*)
5. Gifts and Hospitality Policy October 2022 (*NO CHANGES*)
6. Health and Safety Policy October 2022 (*NO CHANGES*)
7. Complaints Procedure October 2022 (*NOT CHANGES*)
8. Vexatious Complaints Procedure October 2022 (*NO CHANGES*)

16. Defibrillators

Recommendation: discussion

17. Kings Hill Film

Recommendation: receive an update from Councillor Davies and Fin Gibbs

18. Cycleway

Recommendation: Receive an update from Cllr Morshead

19. Pollution Tubes

Recommendation: to receive an update

20. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Kings Hill – Councillor Davies
- Schools – Councillor Mrs Bush
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies

21. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

22. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the meeting and can contact the Clerk on Clerk.finhampc@outlook.com for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

23. Date for the next meeting

Confirm the date for the next formal meeting as **Thursday 17th November 2022 at 7:00pm** at Finham Primary School